User Conditions Registration

Provisions in advance

- RUG = The University of Groningen
- Account means the combination of email address and password
- The RUG-claim portal is a web service, provided by the RUG, to offer individuals the possibility to reimburse costs made in advance and contractual fees for RUG’s purposes.
- The RUG shields the RUG-claim portal by use of a password, because the offered services are only available to the declarant.

General information

- The email address you provide will only be used if you request a new password and/or for communication regarding (the products of) the RUG-claim portal;
- The email address will not be made public;
- The information you provide will be used to carry out the submitted payment request;
- The information you provide will be submitted into the RUG’s financial systems in order to carry out a payment request. In case of a taxed service, personal information and amounts paid will be given to the Dutch Tax authorities;
- The RUG cannot be held responsible for an incorrect payment resulting from incorrect given information. The risk and the consequences that arise from incorrect given information lie with the declarant and not with the RUG.

Registration with an account

By registering and opening an account on the RUG-claim portal, you agree explicitly to the following conditions:

1. To provide correct, up-to-date and complete information as requested with registration, and
2. To update this information immediately in case of any changes.

After registering, you will receive a confirmation email from us. Your login information (user name and password) are strictly personal. It is not allowed to exploit this information or give this to a third party. If you suspect that a third party has compromised your login information, you are obligated to inform the RUG immediately.

At any time, the RUG has the right to temporarily or permanently block an account, for instance if the user is acting contrary to these User Conditions.

Registration without an account

By registering and opening an account on the RUG-claim portal, you agree explicitly to the following conditions:

To provide correct, up-to-date and complete information as requested with registration.